

# COTTON PARISH COUNCIL

**Chairman:** Councillor Peter Gibbs  
Clerk: Tina Newell  
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**Councillors:** You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 20 April 2022 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

*This meeting will be recorded and anyone speaking at the meeting will have deemed too given consent to being recorded.*

## **AGENDA**

### **1. Apologies for absence:**

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

### **2. Declarations of Interest and Dispensation considerations:**

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations

### **3. Minutes of previous meeting:** Councillors to approve the minutes of the Parish Council meeting held on 17 February 2022 as a true record of the decisions made.

### **4. Public Forum:**

- a. To receive a report from the District Councillor.
- b. To receive a report from the County Councillor.
- c. To receive comments or questions on matters of interest from members of the public.

### **5. Planning:**

- a. **Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Cotton:**
  - i. DC/22/01807 Householder application – erection of rear dormer extension and insertion of rooflight to front roofslope  
Chrisways, Broad Road, Cotton IP14 4ND

- II. DC/22/01535 Application for outline planning permission (all matters reserved) Town and Country Planning Act 1990 – erection of 1 no self build detached dwelling with garage.  
Land at Blacksmith Road, Cotton IP14 4QN
- III. DC/22/01532 Householder application - erection of front lobby extension  
3 The Meadows, Station Road, Cotton IP14 4NZ
- IV. DC/22/01007 Full planning application Severance of existing garden and erection of 1 self build dwelling and creation of vehicular access (amended scheme DC/21/05897)  
3 Stonham Road, Cotton IP14 4RG

- b. **Councillors to note the follow determination made by MSDC since the last meeting:** DC/22/00725 Chrisways, Broad Road

MSDC: REFUSED

- c. **Councillors to receive an update on planning applications:**

- I. DC/21/02763 Land East of Mill Road, Cotton IP14 4QL Erection of 12 no residential dwellings (including 2 no affordable) and new vehicular access.

**6. Finance** (all supporting papers appended):

- a. Councillors to approve the annual finance report for year ended 31 March 2022 including:
  - i. Bank reconciliations
  - ii. Budget to actual payment and receipts
  - iii. Reserves
  - iv. Assets
  - v. Figures for the Annual return
  - vi. Community Infrastructure Levy return
- b. Councillors to note receipts since the last meeting.
- c. Councillors to approve payments as per schedule.
- d. To note the NJC salary rates for the year from 1 April 2021 to 31 March 2022 have been approved nationally with a rise of 1.75%. As the Council operates

an NJC contract back-pay to cover the uplift will be paid in the April 2022 Payroll, reserves have been held to meet this requirement.

e. To consider a contribution to the insurance of the local Parish Church.

**7. Defibrillator:** Councillors to consider the purchasing of a defibrillator.

**8. Streetlights:** To receive an update on the Streetlight requirement on Station Road.

**9. Correspondence: to include:**

a. To consider the Parish Councils involvement in local emergencies.

b. Community Governance Review.

**10. To receive reports from Community groups and representatives:**

a. The Queen's Platinum Jubilee.

b. Road Safety: including an update on the portable speeding device on Mill Road

c. Tree Warden.

**11. Any other matters for information, to be noted, or for inclusion on a future agenda:**

**12. To note and agree the date for the next schedule meeting:** Councillors to note the next meeting is the annual Parish Council meeting on 11 May 2022.

**13. Chairman to close the meeting.**

[Tina Newell](#)

Tina Newell/Interim Clerk to Cotton Parish Council

12 April 2022