

COTTON PARISH COUNCIL

Chairman: Councillor Sarah Wenban
Clerk: Tina Newell
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Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 20 July 2022 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to give consent to being recorded.

AGENDA

1. Apologies for absence:

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

2. Declarations of Interest and Dispensation considerations:

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations

3. Minutes of previous meeting: Councillors to approve the minutes of the Annual Parish Council meeting held on 11 May 2022 as a true record of the decisions made.

4. Public Forum:

- a. To receive a report from the District Councillor.
- b. To receive a report from the County Councillor.
- c. To receive comments or questions on matters of interest from members of the public.

5. Planning:

- a. **Councillors to note there have been no planning applications made to the Local Planning Authority (MSDC) relating to Cotton for Council to consider.**
- b. **Councillors to note the follow determination made by MSDC since the last meeting:**

I. DC/22/00/01807 Chrisways, Broad Road, Cotton

MSDC: GRANTED CPC: Supported

II. DC/22/01532 3 The Meadows, Station Road, Cotton
MSDC: Granted CPC: Supported

I. DC/21/02763 Land East of Mill Road, Cotton
MSDC: Refused CPC: Refused

c. Councillors to note the withdrawal of planning applications:

I. DC/22/02103 Meadowcroft, Dandy Corner, Cotton
CPC: Supported

d. Councillors to receive an update on planning applications:

II. DC/22/01535 Land at Blacksmith Road, Cotton
CPC: Objected

6. Finance (all supporting papers appended):

- a. Councillors to approve the finance report for the period ended 30 June 2022 including:
 - i. Bank reconciliations.
 - ii. Budget to actual payment and receipts.
 - iii. Reserves.
- b. Councillors to note receipts since the last meeting.
- c. Councillors to approve payments as per schedule.
- d. Councillors to note the Certificate of Exemption for an external limited assurance review has been submitted.
- e. To review the Financial Regulations and agree to adopt them with amendments.

7. Defibrillator: To receive an update on the training and proposed purchase.

8. Noticeboard: To receive a quotation for one replacement notice board (see appended).

9. Streetlights: To receive an update on the Streetlight requirement on Station Road.

10. To consider ways to communicate with Cotton residents including how to increase the number of recipients on the email list.

11. To receive an update on the installation of a generator socket to the rear of the village hall.

12. To consider the requirement for a Dog litter bin at Dandy Corner and agree action.

- 13. Correspondence: to include:** Community Governance Review, Team meeting with local MP Dan Poulter.
- 14. To receive an update on National Grid's East Anglia Green.**
- 15. To receive reports from Community groups and representatives:**
 - a. The Queen's Platinum Jubilee.
 - b. Road Safety: including an update on the portable speeding device on Mill Road.
 - c. Tree Warden.
- 16. To consider appointment of a Neighbourhood Watch officer.**
- 17. Any other matters for information, to be noted, or for inclusion on a future agenda:**
- 18. To note and agree the date for the next schedule meeting:** Councillors to note the next meeting is scheduled for 14 September.
- 19. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following items:** Staffing.
- 20. Staffing:**
 - a. To receive the Parish Clerk's resignation.
 - b. To consider the appointment of a replacement Clerk.
- 21. Chairman to close the meeting.**

Tina Newell

Tina Newell/Clerk to Cotton Parish Council
14 July 2022