

COTTON PARISH COUNCIL

Chairman: Councillor Sarah Wenban
Clerk: David Rayner
10 Double Corner Mendlesham Road
Cotton
Stowmarket
Suffolk IP14 4RF

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Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 5 October 2022 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.

AGENDA

1. Apologies for absence:

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

2. Declarations of Interest and Dispensation considerations:

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations

3. Minutes of previous meeting: Councillors to approve the minutes of the Parish Council meeting held on 20 July 2022 as a true record of the decisions made.

4. Public Forum:

- a. To receive a report from the District Councillor.
- b. To receive a report from the County Councillor.
- c. To receive comments or questions on matters of interest from members of the public.

5. Planning:

- a. **Councillors to note there have been no planning applications made to the Local Planning Authority (MSDC) relating to Cotton for Council to consider.**
- b. **Councillors to note the follow determination made by MSDC since the last meeting:**
 - I. DC/22/00/03877 Land opposite Brickwall Farm, Broad Road, Cotton
MSDC: GRANTED CPC: No comment

6. **Finance** (all supporting papers appended):
 - a. Councillors to approve the finance report for the period ended 30 June 2022 including:
 - i. Bank reconciliations.
 - ii. Budget to actual payment and receipts.
 - iii. Reserves.
 - b. Councillors to note receipts since the last meeting.
 - c. Councillors to approve payments as per schedule.
 - d. Councillors to note the Certificate of Exemption for an external limited assurance review has been submitted.
7. **Polstead Press:** To agree payment of late invoices to Polstead Press.
8. **J Lawes Ltd:** To agree payment of late invoices to J Lawes Ltd.
9. **Council insurance:** To agree the renewal as per the quote.
10. **Banking position:** Parish Clerk has not yet obtained access to the accounts information from Barclays Bank.
11. **Defibrillator:** To receive an update on the training and proposed purchase.
12. **Noticeboard:** The new notice board is now installed.
13. **Streetlights:** To receive an update on the Streetlight requirement on Station Road.
14. **Cotton Courier:** Where are we and what is the next move.
15. **Generator socket:** PH has a quote for about £500 without labour to install a generator socket to the rear of the village hall. What would be the installation costs and generator .
16. **Dog litter bin at Dandy Corner:** Update on requirement for a new bin.
17. **Correspondence: to include:** Team meeting with local MP Dan Poulter, letter from Mr Robert Harrington, Babergh and Mid Suffolk land supply document.
18. **To receive reports from Community groups and representatives:**
 - a. Road Safety: including an update on the portable speeding device on Station Road.
 - b. East Anglia Green
 - c. Future social events
 - d. Tree Warden.
19. **Neighbourhood Watch officer.** No candidate has come forward.
20. **Any other matters for information, to be noted, or for inclusion on a future agenda:**

21. To note and agree the date for the next schedule meeting: Councillors to note the next meeting is scheduled for 9 November.

22. Chairman to close the meeting.

David Rayner

David Rayner/Clerk to Cotton Parish Council
30 September 2022